

Meeting of the Board of Trustees – Menands Public Library

August 25, 2014

Trustee's Present: Linda DeDominicis, Leslie Carolus, Theresa Montanye, Joe Kelley, Kerry Wroblewski
Colleen Shields

Meeting called to order at approximately 6:31 p.m.

Minutes from previous meeting of June 23, 2014 were reviewed – motion made by Leslie to accept the minutes, seconded by Joe and approved.

Treasurer's Report: Colleen submitted the reports for period 6/01/14 through 6/30/14 they were reviewed, Linda made a motion to accept the reports and Leslie seconded it. Reported was an ending balance for June 2014 - \$86,506.14 for money market account and \$1,261.96 for checking. Colleen submitted the reports for period 7/01/14 through 7/31/14 they were reviewed, Linda made a motion to accept the reports and Leslie seconded it. Reported was an ending balance for July 2014 - \$75,009.68 for money market account and \$776.77 for checking.

Communications: none

Old/Unfinished Business:

- **Maintenance Spec of work:** Dan Carroll asked about getting outside outlet fixed, Joe will look at it this week.
- **National Grid:** (September Meeting)
- **Flowers:** Kerry will email Karen and ask for a report on what the garden club did.
- **Website:** Kerry worked with Terry to show her how to post the board minutes to the website. Kerry will contact Lisa about helping Terry connect our website with the facebook account.
- **Grants:** Joe will send Mr. Rossier the plans that we already have made for the renovations to library to make it handicap accessible. Allison Lane did send in the application to Albany County for the grant, waiting to hear back.
- **Exit Poll:** (September Meeting)
- **Evaluations:** Leonard did evaluations and they were emailed to us. We need to make sure the signed originals are in personnel files.
- **Pine Trees:** Leslie never heard back from the village, she will contact them again.

New Business:

- **Joe Kelley—Oath:** Joe took his oath for his new term on the Library Board.
- **2015-2017 UHLAN Agreement:** The agreement is the same as last year, Linda will sign and mail back.
- **Conflict of Interest Policy:** Tim Burke from Upper Hudson is gathering materials on this policy and will have more to tell us when he meets with us.
- **Summer Institute:** Kerry brought with her Library brochures kids made during the summer institute at Menands School. The students have donated them to the library.
- **Google Drive:** Theresa reported that she has been updating the information on our drive: putting minutes, etc.

Reports:

- **5 Year/Long Range Plan:** It was decided that we will review the 5 year plan at the January and June meetings each year.

- **Policy Handbook:** Time burke will be meeting with a few of the board members September 8, to go over their suggestions for our policy handbook.

Library Director's Report:

August 2014

The first monthly meeting of the book club when very well. Eight showed up and successfully agreed on the course the club should take. They also picked the 12 books they plan to read. The first book they picked was THE SECRET LIFE OF BEES. I was able to round up copies from other libraries. They plan to meet on 9/11 to discuss the book and then read BEL CANTO. In the month of July we recorded 12 new card holders.

Youth Services Report:

August 2014

Summer reading program is coming to a close. Preparations are under way to determine the winners and celebrate with prizes to be handed out on August 27th. This summer the SRP children read over 300 books and spent over 10,000 minutes reading them, with a total of 49 children and parents at the four special programs. The youth recreation program at Menands Park is also coming to a close. We have a bunch of great kids in our community. It was lots of fun doing activities with them and encouraging them to come to our library. Many of them participated in SRP, came to our SRP special programs and also signed up for library cards. To mark the end of summer, STORYTIME will be having a picnic outside with everyone bringing fruit snacks on Aug. 20th. There will be no Story time on August 27th. (SRP awards instead) but story time will resume in September. Kerry W. will be showing me how to post the Board minutes on our website. Hope you all had a nice summer.

Next Meeting: September 22, 2014 @ 6:30 p.m.

Adjourned – time: 6:55 p.m. Motion to adjourn Linda, Seconded by Joe.