

Date July 23, 2017

Trustees Present: Diana Praus, Judith Gladstone, Leslie Carolus, Joseph Kelly and Johanna Clarke

Meeting called to order approximately 6:30

The Board oath was administered to Joanna Clarke

Minutes from previous meeting were reviewed. Motion made by Joe to accept the minutes and seconded by Judith and approved.

Treasurer's Report: Deborah submitted the reports for period 6/1/17 through 6/30/17. They were reviewed. Joe made a motion to accept the reports and Judith seconded it. Reported was an ending balance for July 2017 of \$111,166.41 for money market and \$1,152.64 in checking.

The end of the year fiscal report shows that the library budget has a surplus. Board members agreed to use the surplus toward the capital construction project.

Communications:

A thank you card was sent to Linda DeDominicis

Old/Unfinished Business:

- **Grants:** Diana talked with Tim Burke and Rich Horsch about doing the preliminary work needed to be done on the capital construction project. Joe will contact Rich Horsch to tell him that the board would like the architectural firm to go ahead and contract with a surveyor and begin permit drawings.

- **Shed:** Judith and Joe commented that the shed is very well made. However, the roof has a hole. There was some discussion about replacing the roof so that the shed could be used for storage. Judith will talk with a man who does roofing about looking over the existing roof and then giving an estimate on the cost for a replacement roof.

New Business:

- * **Back room clean-up:** Diana and Leslie went through some file drawers. They re-filed minutes from previous board meetings and removed old newspaper clippings and other memorabilia related to the Village of Menands and the Albany area. Leslie gave the memorabilia to the Colonie Town Historian for safekeeping.

Reports

- **5 Year/Long Range Plan:** Tabled
- **Policy Handbook:** Tabled

Library Director's Report:

JULY 2017

The Albany Chamber of Commerce sent us a bill for \$400 to renew our annual membership. I think the library should no longer be a member. We joined almost

twenty years ago to benefit from their health insurance plan for members' employees. I'm now on Medicare. I think the \$400 could be better spent.

The computer I use has Vista for its operating system. In the fall Microsoft will no longer support Vista. Upper Hudson suggests we upgrade to Windows 10. Ted and I figured that the cheapest way to obtain "10" is to purchase a used tower already loaded with "10". It would be on the low end of \$200 to \$250. Upper Hudson would load what we need and all should work out.

Attached is the Overdrive circulation report for the 2nd quarter of the year. Also, there are the general circulation stats for June 2017 vs. June 2016.

Youth Report

It's been an eventful month for youth services at the library.

We've had several new families come to story time, and the story time that I do at the Schuyler Inn has also been well received and well attended. Game night has been less popular than usual, which I attribute to the concerts in the park on Tuesday nights, which is frankly where I'd also rather be with the nice summer weather.

The eggs incubating have been a popular and fun addition to the library and we will have some baby chicks peeping out by the end of this week. To celebrate, we are going to have a party on Saturday the 29th with a guest artist who will help us make some decorative ceramic eggs of our own.

My relationship with the Menands Parks Program is going well again this summer. They split the cost of the chickens with us and I have done several STEM-related programs with them, including making super-bubble blowers and creating stomp rockets.

This summer reading program has been less successful than last year. I'm not sure what to attribute that to, but it may have to do with the incentive structure. This year, I have a list of books to choose from, and for every five tickets the kids turn in, they can pick a book and I will buy it for the library and put their name in it. A few kids are very excited about this, but not as many as were excited about small trinkets. I am also raffling off Huck Finn's playland tickets each week this year.

I'm doing a small program in the library this week where we will make projects with squishy circuits. Squishy circuits is a kind of electrically conductive play-dough that can

be used to make little sculptures that include lights or motors. It's a basic exercise in creative play and electronics.

We're also planning on having a few events for the upcoming eclipse, and I'm very excited about that. I've contacted the village, and they will not charge us to reserve the shelter for the date of the eclipse party on August 21st.

Next Meeting: Monday, September 25, 2017 @ 6:30 pm

Adjourned: 7:22 pm. Motion to adjourn Diana. Seconded by Judith

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