

Meeting of the Board of Trustees – Menands Public Library

Date September 25, 2017

Trustees Present: Diana Praus, Judith Gladstone, Leslie Carolus, Joseph Kelly, and Johanna Clark

Meeting called to order approximately 6:30

Minutes from previous meeting were reviewed. Motion made by Diana to accept the minutes and seconded by Joe and approved.

Treasurer's Report: Deborah submitted the reports for period 7/1/17 through 7/31/17 they were reviewed, Diana made a motion to accept the reports and Judith seconded it. Reported was an ending balance for July 2017 of \$100,170.99 for money market and \$1,986.12 in checking.

Treasurer's Report: Deborah submitted the reports for period 8/1/17 through 8/31/17 they were reviewed, Diana made a motion to accept the reports and Judith seconded it. Reported was an ending balance for August 2017 of \$89,175.12 for money market and \$1,135.02 in checking.

Gift Policy: Joe made a motion to accept the Gift Policy as written subject to modification. Seconded by Johanna.

Communications: none

Old/Unfinished Business:

Maintenance Spec of work:

Tree work: Diana made a motion to get an estimate for the work with an expenditure of \$1500. Joe Seconded

- **Grants:** Diana reported that the application for the \$25,000 Legislative Grant had been submitted in August. No news as of yet.
- **Shed:** It now has a new roof thanks to the generosity of a library patron.

New Business: none

Reports

- **5 Year/Long Range Plan:** tabled

- October 23, 2017 the library Board will meet with Tim Burke to discuss a 3-year plan.
- **Policy Handbook: tabled**

September Library Director's Report:

The summer has ended and things have slowed down. The Tuesday afternoon movies have begun again (Sherlock Holmes movies and TV shows).

During the last month we have added six new card members,

Weeding out older items in our collection will begin to pick up.

651 patrons visited the library between 8/25 to 9/20 2017.

Children's report – September 2017

September was an uneventful month for youth services. We have re-established some regular visitors for story time and game night, which has been quite nice. I've added a lot to the collection and I'm developing some events for October, such as a Pumpkin-carving party, the Diwali party, and a re-visit of Squishy Circuits for the day off school on Columbus Day.

I had a successful story time going at the Schuyler Inn on Thursday afternoons, but since school started there aren't as many kids at the shelter during the day, so the director and I agreed that story time would go on hiatus until next summer. Summer was busy, and October will be busy, but September was a slow month.

My most successful program this month was tech help. It's in demand and people have been very grateful for the help.

I spent \$393 on books this month, \$25.99 for programming materials, and \$11.99 on miscellaneous supplies.

I served about 35 people through programming (Story Time, Tech Help, Game Night) this month

Next Meeting: Monday October 23, 2017 @ 6:30 pm

Adjourned: 7:30 pm. Motion to adjourn Diana, Seconded by Leslie.

