

Meeting of the Board of Trustees – Menands Public Library

October 26, 2015

Trustee's Present: Leslie Carolus, Linda DeDominicis, Diana Praus, Joe Kelley, and Kerry Wroblewski
Deborah Benoit and Allison Lane

Meeting called to order at approximately 6:33 p.m.

Minutes from previous meeting of September 28, 2015 were reviewed – motion made by Diana to accept the minutes, seconded by Joe and approved.

Treasurer's Report: Deborah submitted the reports for period 9/01/15 through 9/30/15 they were reviewed, Diana made a motion to accept the reports and Linda seconded it. Reported was an ending balance for September 2015 - \$55,556.45 for money market account and \$2,938.43 for checking.

Communications: None

Old/Unfinished Business:

- **Maintenance Spec of work:** Nothing to report
- **Grants:** Allison received a letter from the Speaker of Assembly; we will need to complete a second step prior to receiving money but it looks like we were approved. Money will come through DASNY; will be contacted in 3-4 months, considered a priority project.
- **Shed:** Nothing to report
- **Flowers:** Look at this in the spring, Joe made a suggestion that we purchase mums through the school next fall.
- **Conflict of Interest/Whistleblower Policies:** Joe made a motion to accept the conflict of interest and whistleblower policy and Leslie seconded it.
- **Exit Poll:** Nothing to report
- **Google Drive:** Kerry sent invites to everyone; Joe and Leslie will try and go on to see if they have access.
- **Heat Issue:** The pilot light had blown out; Joe relit it and got it working again.
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New Business:

- **Book Sale:** It was suggested that we save the books that Leonard usually puts out for people to take so that we can have a book sale as a small fundraiser for library. Leonard goes through all the books after the first of the year, any books that have not been taken out in over 5 years the library gets rid of. We spoke to Leonard about saving them for the book sale. Leslie offered her basement as a place to house the books until the sale. Maybe we can do this at the same time as the Ice Cream Social.
- **Victor the Clown:** Terry sent a letter to the board asking if she could get Victor the Clown to come to the Library in January. Kerry Approved hiring Victor the Clown for January and Joe seconded it.
- **Fire Extinguishers:** Leonard reported that the fire extinguishers were inspected by Albany Fire and all passed.

Executive session

- Board members entered into executive session to discuss a personal matter.

Reports:

- **5 Year/Long Range Plan:** Kerry will add a table to Planning environment section: 2013, 2014, 2015, 2016, 2017
- **Policy Handbook:** Nothing to Report

Library Director's Report:

OCTOBER 2015

I'm happy to report that there has been another increase in circulation. During September of 2014 the library circulated 2218 items. During the same period in 2015, it was 2543. An increase of 13%. The increases or at least holding steady seem to be in all categories. We also added six new cardholders. The heat is now working well. Thank you, Joe. While I thought the Book Club might fail, this fall it seems to have rejuvenated itself. There new members that are very enthusiastic and have had some lively discussions.

Youth Services Report:

October 2015

The Family Night Special Event on October 7th went well and the children enjoyed it. Our next event is Wednesday November 4th @6:00 pm. Marie Rudloff will be presenting pictures and stories of her trip to the Amazon. Our December 2nd event will be making crafts for Hanukkah, Divali and Christmas. These events have been with **no cost** to the Library. In January I wonder if the board would approve paying for an event. Since it will be Jan. 7th, we could have a New Year's party with Victor (the clown from our Ice Cream Social). His fee is \$125 and he would include a pantomime show along with the balloons. Our younger patrons could come either in their pjs or costume. (Maybe some of the adults could too.....)

If you know of anyone who would like to make a presentation, or if you would like to make a presentation, just let us know.

Children's activities are going well. Story time, Homework Group, and Teen Book club are well attended. All info is posted on our web page as well as the Menands Newsletter. I also send out our Menands Newsletter to four other Libraries in the UHLS as well as the Menands School.

We now have a steady flow of Volunteers which is very helpful. They participate in the Homework Group as well as shelving books and helping on our Family Night Special Events.

The new ABCMouse educational program has been a big hit. Initially, we installed it on only one computer as a trial. It is now uploaded on all three computers. Moms, Dads and children seem to enjoy the benefits.

Next Meeting: November 23, 2015 @ 6:30 p.m.

Adjourned – time: 7:18 p.m. Motion to adjourn Kerry, Seconded by Joe.