

Meeting of the Board of Trustees – Menands Public Library

Date October 23, 2017

Trustees Present: Diana Praus, Judith Gladstone, Leslie Carolus, Joseph Kelly, and Johanna Clark

Meeting called to order approximately 6:30

Minutes from previous meeting were reviewed. Motion made by Joe to accept the minutes and seconded by Diana and approved.

Treasurer's Report: Deborah submitted the reports for period 9/1/17 through 9/30/17. They were reviewed. Diana made a motion to accept the reports and Leslie seconded it. Reported was an ending balance for September 2017 of \$79,178.64 for money market and \$1,957.57 in checking.

Communications: Letters will be sent to Menands School letting the school know tree-cutting work will be done on the library property.

Old/Unfinished Business:

- **Maintenance Spec of work:** Judith and Diana cleaned the meeting area. Joe will take care of leaky drain under the sink and purchase mousetraps to control rodent population.
- **Tree Work A** generous donor made a contribution that will enable the library to undertake some tree-pruning.
- **Grants** No word on grant application to NYSED.
- **Architects** Neither Joe nor Diana has heard from the architects about their current work plan.

New Business:

- Leslie will look into donating the table and lamp.
- Deborah will research rates for CDs so that the library can get a good interest rate on its reserve funds.

Reports

• **3 Year/Long Range Plan:**

- October 23, 2017 the library Board met with Tim Burke to discuss a 3- year plan.

• **Policy Handbook: tabled**

October Library Director's Report:

OCTOBER 2017
DIRECTOR'S REPORT

The most exciting thing that happened this month was our fire extinguishers were tested and past.

Starting last Wednesday the 18th we have experiencing connectivity problems with our on-line catalog. Upper Hudson says it is not them. Since I haven't done a speed test in months, I'm not sure what it was in the past. I will be dealing Spectrum next week.

YOUTH SERVICES REPORT

It's been a good month for youth services. I've been aggressively weeding the youth collection, and I've donated some of the withdrawn books to the Schuyler Inn's kids club, where children get homework help after school. I still have many books to get rid of, though. My goal is to move from a philosophy of having basically as many things as possible to a more browseable, aesthetically welcoming collection.

Story time now has several regular attendees, game night isn't as popular as it was, but I still have some players once in a while.

I fixed the front door such that it is now possible to open both of the doors, and when we are open you don't have to press down on the lever from the outside, which many of our patrons found difficult.

We had a squishy circuits event on Columbus Day, and it was well attended but it didn't go as well as the last time we had squishy circuits--some of the parts broke and that made it difficult to share everything. I'm planning three events in the upcoming days--the Diwali party tomorrow, the pumpkin carving party a week from tomorrow, and the costume contest a week from Tuesday. I'm also planning on hosting a box-escape event on November 10th, which will be a day off school for Veteran's day.

Next Meeting: Monday November 27, 2017 @ 6:30 pm
Adjourned: 6:55 pm. Motion to adjourn Joe, Seconded by Diana.