

Meeting of the Board of Trustees – Menands Public Library

Date May 21, 2018

Trustees Present: Diana Praus, Leslie Carolus, Joseph Kelley, and Johanna Clarke

Absent: Judith Gladstone

Meeting called to order approximately 6:30

Minutes from previous meeting were tabled until the June meeting.

Treasurer's Report: Deborah submitted the reports for period 4/1/18 through 4/30/18 they were reviewed, Joe made a motion to accept the reports and Diana seconded it. Reported was an ending balance for April 30, 2018 of \$145,070.55 for money market and \$2,736.09 in checking.

Communications: none

Old/Unfinished Business:

Grants: Diana reported that the UHLS has a grant-writing workshop that she plans to attend.

Maintenance: Deborah found a person who will do lawn care.

New Business:

Book sale: A book sale will take place the same time as the Ice Cream Social. Details are in the village newsletter.

Budget vote/ trustee election: The budget passed, and Janet Ramsay was elected as board trustee.

Janet will attend the June board meeting as an observer.

3 Year/Long Range Plan:

Tim Burke from UHLS came to assist the board in identifying 3-4 goals from the library community survey and focus group. The four goals are: 1) making the library accessible; 2) examining facility options; 3) present facility makeover; and 4) improvement of communications to the general public.

The board discussed the possibility of closing the library for a week during a "slow time" to do a paint job of the main area and re-arrange books, furniture, etc.

The board also discussed the need to make better use of the village newsletter and the library website to keep the public informed.

Reports

May Library Director's Report:

MAY 2018

I am very happy that our budget has once again passed without much trouble. Ted and I have been withdrawing items that no longer circulate to be used for our books sale. The "conference" room is a little crowded. Besides books, I've also gone through our audio book collection withdrawing titles.

A patron donated two large boxes of videos that are mainly children and musicals. The downside is they are all on VHS.

In terms of circulation, we did all right when compared to 2017. We only circulated 55 fewer items (1591 vs. 1536).

Youth Report

It's been a good month for youth services. I've been pulling things together for the Ice Cream social. I have performers confirmed. Victor the Clown will be doing balloon animals for \$100, and Matthew Cantello will bring his Super Sonics program, which focuses on the science of music and sound. Mr. Cantello's fee will be \$315. Stewart's will be providing the ice cream for free once again. I have two volunteers lined up for the social, but if you have any other people in mind who could help out, that would be great!

I've been weeding the children's section like crazy, so there should be many children's books available at the book sale.

Story time has not been well-attended, but game night is doing well. Tech help has been very successful. I had a great ToyLab idea this month (DIY fidget spinners with perler beads), but nobody showed up. I'm going to do it again next month and hopefully get a little more turnout.

I served 48 people through programming this month and spent a total of \$162.71 on items and programming.

Next Meeting: : June 25, 2018

Adjourned- Time 8:05 p.m. Motion to adjourn Diana, Seconded by Joe